

EECCA Information Sheet

ELT Applications – Best Practices

This Information Sheet has been developed by the EECCA to help ensure that Emerging Lighting Technology (ELT) applications submitted to scheme regulators are optimally prepared to minimise application consideration and approval times.

1. Ensure that your organisation has quality assurance processes in place to assist in the selection of manufacturing partners and suppliers. This process should also consider aspects like: quality processes and systems, reputation, financial health and certifications.
2. Use testing and certification laboratories with international accreditation, such as National Voluntary Laboratory Accreditation Program (NVLAP), International Laboratory Accreditation Cooperation (ILAC) and American Association of Laboratory Accreditation (A2LA).
3. Where test reports are supplied by manufacturers: ensure that your organisation receives direct confirmation, in writing, from the issuing laboratory of the report's authenticity.
4. Check safety certificates with the issuing organisation's online database or email that organisation for verification. When authenticating test reports: contact the email listed on the test laboratory's accreditation website (eg NVLAP).
5. Check the accuracy of the data contained in the test report. For example, ensure that tests reports have been completed at 240v and 50 Htz.
6. Check that the product components of the product are as your organisation has specified.
7. Double-check and cross-reference all documentation prior to submitting your application.